



**Centre of Media Studies**  
**Institute of Professional Studies**  
 University of Allahabad  
 (Limited Tender Enquiry - LTE)

No. : UoA/Acc/16-17/165

Dated: 28.04.2017

**Purchase of photographic equipments at Centre of Food Technology**

Dear Sir/s,

We intend to purchase the following **photographic equipments** for the Centre of Media Studies. Kindly arrange to send your **QUOTATION in favour of "Director, IPS , AU"** giving lowest rates per unit along with terms and conditions in sealed cover addressed to **the Director, IPS, Centre of Food Technology Building , Science Faculty Campus , University of Allahabad** ( Tele: 0532- 2460118, 24602898, 9919810032 ) so as to reach this office of the Centre with in fifteen (15) days.

The details are as under:

S.No	Items	Specifications	Qty.
1	Prolinchrome FRX 40 Studio Light ( Complete set of Two Light)	Flash energy (max) Ws	400
		F-Stop 1m, Ref 550	64.3
		Flash energy stops	5 f-stop
		Flash energy adjustment	1/10 f-stop
		Flash energy range (Ws)	25-400
		Flash Duration (t0.5)	1/800 seconds
		Auto power dumping	Adjusts power setting automatically
		Modelling Lamp E27	100W/ 196 V (effective 150 W)
		Flash tube	Plug-in, User replaceable
		Tiggering	EL-Sky port wireless tiggering
2A	Camera Tripod with Ball head Make: Manfrotto 1990 Pro B Pro Aluminium Tripod	Maximum height with extended centre column	146cm-57.5 inch
		Maximum height	122 cm – 48 inch
		Minimum height	8.5 cm -3.3 inch
		Maximum load capacity	5kg
2B	Tripod – Ball head Make : Manfrotto MH054MO-Q2, 054 Magnesium Ball Head with Q2 Quick Release	Head height	11.7 cm
		Weight	0.6 kg
		Maximum Load capacity	10 Kg
3	Savage Background Paper Roll Two Colours ( White and Gray ) Wide Tone seamless Background paper, non – reflective	size	107" x 36
4A	Strip Soft Box	Size	50 x 130 cm
		Diffuser	Hooded
4B	Octa Soft box	Size	100 cm
		Diffuser	Hooded
4C	Squire Soft box	Size	70 x70 cm
		Diffuser	Hooded
		Grid	Rota
5	Foot Light Stand	Metal	Iron
		Maximum height	1 feet

- While submitting the quotation following should invariably be mentioned:
    - Details of specification.
    - Lowest rate F.O.R. destination.
    - Discount, if any.
    - Sales Tax /VAT at confessional rate as applicable to the Educational Institutions.
    - Period of validity – (minimum six months).
    - Firm delivery time from the date of receipt of confirmed order, condition of supply and terms of payment.
  - If you are manufacturer of the items or if you have proprietary distribution/sales authorization, please mention it in the quotation and also attach the relevant certificate(s).
  - It is mandatory to mention CST, UPTT and TIN number on quotation.
  - Terms & Conditions as applicable are attached.
- N.B.**
- Under no circumstances unsealed quotation will be entertained in the office.
  - Quotations received after the due date shall not be considered.

*Neelam Yadav*  
28-4-17  
(Neelam Yadav)  
Director, IPS

Copy to:

- Chairman ICT Cell for notification in the official website of the University.(approval of the Hon'ble VC dt.22.03.2017).
- Mr. Brijesh Rai, Centre of Computer Education for notification in the official website of the Institute.

*Neelam Yadav*  
28-4-17  
(Neelam Yadav)  
Director, IPS

## Terms & Conditions

1. Quotation received after due date and time shall be summarily ignored.
2. Unsolicited / conditional / unsigned tenders shall not be considered.
3. Complete specification with model and manufacturer name and address should be given while quoting. Literature / Pamphlets should also be enclosed wherever applicable.
4. Rates must clearly indicate all taxes and discounts offered, if any.
5. No price negotiation will be entertained in normal course of action.
6. Delivery shall be given as per the purchase order at the University Campus. The offered delivery period shall have to be strictly adhered to in case an order is placed.
7. IT, TT would be recovered as per rules. It is mandatory to mention CST, UPTT and TIN number on quotation.
8. Payment shall be made after delivery.
9. Tender conditions, if any, or otherwise sent also with the tender shall not be binding on us.
10. The acceptance of the quotation will rest with the competent authority of Allahabad University, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotation & received without assigning any reasons.
11. All the above instructions and our standard terms and conditions must be complied, failing which your offer may be liable for rejection.
12. All suits shall be in the courts of Allahabad Jurisdiction only.
13. Terms & conditions of purchase as per University rules shall be applicable.
14. Tender(s) / Quotation(s) should be addressed to the **Director, Institute of Professional Studies, AU.**
15. **Vendor must enclose an authorization certificate of the company with tender document.**
16. Liquidated damages rate for delay in delivery is 0.5% per week & max. 5% of the total amount.

*Neelgadh*